

A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on April 8, 2025, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. Wilson Bulloch, III, Facilities Chairman, Board of Commissioners
Ms. Kasey Hosch, Board of Commissioners
Mr. Ed Dillard, Board of Commissioners

Also Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Tom Davis, Board of Commissioners
Sue Osbon, Ph.D., Board of Commissioners
Dr. Merrill Laurent, Board of Commissioners
Mr. Dale Jenkins, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Mr. Jack Khashou, Sr. VP, COO
Ms. Sandra DiPietro, Sr. VP, CFO
Ms. Kerry Milton, Sr. VP, CNO
Dr. Patrick Torcson, Sr. VP, CMO
Mr. Craig Doyle, VP, CIO

Ms. Midge Collett, Chief Legal Officer
Ms. Les Hall, VP Legal Affairs
Mr. Romie Coursey, AVP, Support Services and Safety
Mr. Randy Willett, Project Management Director
Mr. Brandon Talley, Director of Plant Operations
Mr. Tony Lancaster, Construction Manager
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William Jones, General Counsel
Mr. Jeff Schoen, General Counsel
Ms. Mimi Gaudet, Executive Assistant

CALL TO ORDER The meeting was called to order at 12:30 p.m. by Mr. Wilson Bulloch, Chairman, Facilities Committee. A quorum was present.

AMENDMENT TO THE AGENDA Mr. Bulloch requested an amendment to the agenda, moving immediately into Executive Session in order to be cognizant of the Executive Session presenters and their time.

- A motion was made by Ms. Hosch duly seconded by Mr. Dillard to amend the agenda as presented. Motion Carried Without Dissent

CONSENT AGENDA Motion was made by Mr. Dillard, duly seconded by Ms. Hosch, to accept the items presented under the Consent Agenda without deliberation or discussion. Motion carried without dissent.

EXECUTIVE SESSION Upon motion by Mr. Dillard, duly seconded by Ms. Hosch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5.

- Motion Carried Without Dissent.

12:31 p.m. Entered Executive Session

1:35 p.m. Returned to Open Session

OLD BUSINESS

Violence Prevention Committee Overview [Information] Romie Coursey gave an update on the health system's Violence Prevention Committee. Of note, the Violence Prevention Committee was established in collaboration with Vizient to increase awareness of appropriate workplace violence response among colleagues, maintain a healthy work environment and ensure proper recording and documentation of all workplace violence incidents occurring at St. Tammany Health System. Status updates were provided along with next steps for the committee and visitor management. The committee accepted this information as presented.

Human Resources Renovations Status Overview [Information] Randy Willett provided an update on the renovations to the Human Resources building. Of note, a temporary occupancy license from Fire Marshall was received yesterday, the construction punch list remains ongoing and the projected move in date is slated for the end of April.

Cath Lab Conversion/ MOB [Information] An update on the third floor Medical Office Building renovations was provided by Randy Willett. Sitework on northside façade of the building is complete along with the staging area. Demolition to the third floor will begin this week, Construction Management is actively facilitating communication with the other tenants in the building.

Pedestrian Safety Project [Information] Construction on the pedestrian safety project remains on schedule, the safety consultants will be on-site to monitor progress and provide feedback. The project completion date is slated for June.

James Core Memorial [Information] Kelly Rabalais presented exterior and interior options for memorializing James Core and his 40 years of service to St. Tammany Health System. Upon review, the board supports moving forward with an interior memorial plaque in the main entrance to the STPN Folsom Clinic, along with a street memorial plaque at the front entrance to the Folsom Clinic. A dedication ceremony will take place once installations are complete. Brandon Talley then informed the committee that routine maintenance and upgrades to the fountain in the main lobby will take place in the near future. As a reminder, the font lobby fountain is currently named after the Core family. An update will be provided once estimates and proposed modifications to the fountain have been received.

NEW BUSINESS

Women's Pavilion Update [Information] Bill Jones informed the committee that two restaurants are being constructed in the Covington Plaza property adjacent to the Women's Pavilion. Cross Servitude and restricted covenants are currently in place prohibiting the construction, legal counsel has been engaged. The committee accepted this information as presented.

EXECUTIVE SESSION Upon motion by Mr. Dillard, duly seconded by Ms. Hosch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5.

- Motion Carried Without Dissent.

2:10 p.m. Entered Executive Session

3:20 p.m. Returned to Open Session

The meeting adjourned at 3:21 p.m.

Minutes Approved By:


Mr. Wilson Bulloch, III, Facilities Committee Chairman


Date of Approval